

Husam Al-Nasr

Accountant Manager

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Doha, Qatar

CAREER OBJECTIVE

Adaptable professional with experience in expense control, financial analysis, and trust accounting. Frequently praised as efficient by peers, I can be relied upon to help and achieve goals. Quality-oriented professional with more than 10 years of work experience and a proven knowledge of advanced budgeting/forecasting, asset disposition and debt financing. Aiming to leverage my abilities to successfully fill as an Senior Accountant role at your company. Excellent leadership, influencing, organization, communication, interpersonal and teamwork skills.

EXPERIENCE

Senior Accountant, Doha, Qatar

ASAK Holding , August 2018–Present



(ATHBA Food Chain Factory, Ibn Al-Qayyam Library ,Easy Trade)

- Inspected cash on hand, noted receivable and payable, negotiable securities and canceled checks to confirm records are accurate.
- Prepared detailed reports on audit findings.
- Analyzed business operations and trends to project future revenues and expenses.
- Perform day to day financial transactions, including verifying, classifying, computing, posting and recording accounts receivables and payable data.
- Responsible for Completer Payroll Life Cycle starting from collecting the Attendance process to Uploading of SIF Files in Bank WPS
- Calculating salaries, overtime earnings, and vacation deductions.
- Paying vendors by scheduling pay checks and ensuring payment is received for outstanding credit.
- Preparing bills receivable, invoices and bank deposits
- Prepare financial statements and produce budget according to schedule
- Direct internal and external audits to ensure compliance.
- Perform month-end & year-end closing activities and inter-company reconciliations.

SENIOR ACCOUNTANT, Erbil , Iraq

Al-Maha Iceland , March 2013–June 2018

- Established tables of accounts and assigned entries to proper accounts.
- Directed activities of personnel engaged in filing and transmitting financial records.
- Verify, allocate, post and reconcile accounts payable and receivable.
- Prepares work to be accomplished by gathering and sorting documents and related information.
- Documents control, preparing inventory, data updates in excel sheet, preparing monthly reports.
- Payroll processing of Management and contract staff.
- Letter drafting & Correspondence, Documentation.
- Prepares financial reports by collecting, analyzing, and summarizing account information and trends.

ACCOUNTANT, Amman, Jordan

AL BARKA GROUP, May 2012–January 2013

- Documents control, preparing inventory, data updates in excel sheet, preparing monthly reports.
- Manage all accounting transactions
- Publish financial statements in time
- Handle monthly, quarterly and annual closings
- Reconcile accounts payable and receivable
- Ensure timely bank payments
- Compute taxes and prepare tax returns
- Manage balance sheets and profit/loss statements
- Report on the company's financial health and liquidity
- Audit financial transactions and documents
- **Accountabilities :**
- Daily transaction recording Day book.
- Monthly preparing Profit& Loss Account.
- Year ending prepare Balance Sheet.
- Email & Telecommunication

EDUCATION

BACHELOR IN FINANCE/ ACCOUNTING, Amman

Al-Zaytoonah University , 2012

SKILLS

Microsoft Office (Word, Excel,

Effective And Professional Communication

Systems Efficiency Evaluation

Organization and attention to detail

Monthly And Annual Journal Entries

Business Operations And Forecasting

Payroll Auditing

CERTIFICATIONS

- SAP software training
- Microsoft office (Word,Excel,Powerpoint)

LANGUAGES

- **English**
Fluent

Arabic
Fluent